

**MINUTES**  
**Commission on Diversity Awareness**  
**Regular Meeting**  
**January 15, 2019 1:30 p.m.**  
**Council Chambers (1st Floor), City Hall, 211 W. Aspen Avenue, Flagstaff**

**1. CALL TO ORDER**

Jean Toner motioned, Emily Davalos seconded the motion and all approved. Khalif Durham called the meeting to order at 1:34 p.m.

**2. ROLL CALL**

**Members Present**

Khalif Durham, Chair  
Anne Hart, Vice Chair (via phone)  
DeAnn Wegwert  
Jean Toner  
Emily Davalos

**Members Absent**

Dan (Robert) Duke

**Guests Present**

None.

**3. Recommended Protocol for Members and Other Participants Call In.**

**4. Public Participation.**

**5. Staff Participation.**

Shannon Anderson, Staff Liaison Representative

**6. Approval of Minutes.**

The commission members reviewed the December 18, 2018. There are two changes to item 9. B. 1) change AAWA to AAUW and Planned Parenting to Planned Parenthood. A motion was made by Khalif Durham to approve the minutes with these two changes, Jean Toner seconded the motion and all approved.

**7. Date of Next Meeting.** The next meeting is February 19, 2019 at 1:30 p.m. in the Council Chambers.

**8. Action Items.**

- A. Diversity display case at City Library – Khalif Durham reported a community member, Alisa Ashley, created a diversity display case in the Downtown library and any suggestion can be emailed to Shannon Anderson. If there is something you would like to add, you may request the key and add items. Motion to write a thank you note for Alisa Ashley and include Anne Hart's name by DeAnn Wegwert, Anne Hart seconded and all approved.
- B. Discuss Chair and Vice Chair roles and expectations for timing of change – Shannon Anderson suggested Jean Toner and Anne Hart submit an online application indicating reappointment since their terms expired 9/1/2018. Shannon Anderson recognized Khalif Durham already submitted his application for reappointment. Khalif Durham motioned

continue the conversation on the discussion of chair and vice chair expectations, Jean Toner seconded, and all approved.

- C. CODA Survey results and future process for sharing additional results – Emily Davalos reported translation will be prepared as of Friday, so recommended we should do some additional outreach and allow additional time for completion. Jean Toner requested a list. Khalif Durham reported that he is working with NAU and surveys have not been dropped off at Downtown or East Libraries, Hal Jensen Recreation Center or Murdock Center. DeAnn Wegwert suggested the YMCA too. The Kutz Barber Shop and Golden Hive already have surveys. When the new version including Spanish translation is completed, the surveys will be dropped off. Emily Davalos motioned to move this item to the February meeting, Khalif Durham seconded, and all approved.
- D. Public Forum – table until March meeting.
- E. Hopi litigation and its effects on the City's Native American community and visitors – Khalif Durham motion invite City Attorney to a work session or an extended meeting where the Commission may ask about this situation in order to gain a proper understanding, seconded by Jean Toner, and all approved.

## **9. Reports/Discussion Items.**

None.

## **10. Future Agenda Items.**

- A. Mayor Coral Evans to continue discussion on Women's Rights.
- B. February 19<sup>th</sup> – Election for Chair and Vice Chair roles.
- C. Facilities for collecting handwritten CODA surveys.
- D. Planning for CODA social event.
- E. Request for Commissioners to watch the video from previous meeting(s) missed for consistency and time savings during meetings.
- F. Time and Length of Commission meetings.
- G. Discussion about Diversity Fair.
- H. Practice with members calling in using the conference line.
- I. Response from Procurement as a result of the Transportation presentation – Requested data on how often local service providers are awarded contracts vs. non-local (Rick Barrett requested 10/16/18)
- J. April 16<sup>th</sup> - Review list of proclamations and/or events brought by each commission member and possible action of adding proclamations and/or events to the 6-month planning calendar for July through December 2019.
- K. Review planning calendars created by each commission member and possible action of adopting final draft Commission of Diversity Awareness 6-month planning calendar.
- L. Review lists of other organizational committees brought by each commission member and possible action of creating liaisons for other diversity groups.
- M. Create written recommendation for City Council on members of the public to serve on the Women Right's Commission.

## **11. Adjournment.**

Motion by Anne Hart to adjourn the meeting at 2:39 p.m. Motion seconded by Emily Davalos. All approved.